

OGC HAS  
REVIEWED.

MEMORANDUM FOR: Deputy Director of Central Intelligence

SUBJECT : Motor Pool Operations (Agency Headquarters)

1. I am forwarding the very comprehensive study relating to Motor Pool Operations which was prepared by the Logistics Office. Prior to any coordination with the Offices of the Deputy Director (Plans), the Deputy Director (Intelligence), Communications, and Training, I thought you would be interested in seeing the facts and recommendations. For your information the request to Mr. Garrison was simply to study the situation, present facts and recommendations and no indicated lines of action of any nature were given to him.

2. In general, I support the conclusions and specific recommendations made in the study. I should like to observe, however, that any decision to withdraw present vehicles assigned to Offices and to assign them to the Motor Pool would be done gradually in order to develop adequate service for those Offices from which the cars and chauffeurs would be withdrawn.

3. The study was discussed with the General Counsel since reference was made to the pertinent laws on this subject. Mr. Houston has advised that the statement of the law on page 2, paragraph d. is accurate and well expressed. He observed that if there were any doubt, the Agency policy could be expressed to the effect that CIA would be guided by the provisions of law and regulations applicable to all other agencies to the fullest extent compatible with the requirements of this Agency. (The underscored words are those suggested for inclusion by Mr. Houston.)

5. The survey forms for the four cars assigned to the Director's Office and the two assigned to the National Security Council have not been returned to the Logistics Office from the Director's Office.

6. After you have had an opportunity to review the study, I would appreciate your views.

L. K. WHITE  
Acting Deputy Director  
(Administration)

Attachment  
Staff Study

EO/DDA:JSW:djm  
O-Addressee  
✓ 1-DD/A Chrono  
1-DD/A Subject w/cy staff study

# MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

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